

10 TIPS TO IMPROVE YOUR **INTERVIEW PROCESS**



1. Provide Clear Information

Share the interview format, sample questions, and duration.

2. Give Detailed Directions

Include landmarks and parking info.

3. Be Engaged and Enthusiastic

Show energy and preparation.

4. Showcase Company Culture

Offer a tour or discuss team dynamics.

5. Introduce Candidates to Leadership

Arrange brief introductions with key figures.

6. Position Strong Interviewers First and Last

Leave a lasting impression.

7. Maintain Professional Friendliness

Be courteous but not overly familiar.

8. Respond Promptly to Follow-Ups

Stick to your timeline for responses.

9. Give Constructive Feedback

Provide insights for improvement.

10. Limit Interviews to THREE

Respect candidates' time and energy.

